



**North Carolina Department of Health and Human Services  
Division of Aging and Adult Services**

2101 Mail Service Center • Raleigh, North Carolina 27699-2101

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Michael F. Easley, Governor  
Dempsey Benton, Secretary

Dennis W. Streets, Director  
919-733-3983

October 17, 2007

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES**

**SUBJECT: Adult Protective Services Survey**

**Attention: Adult Services Supervisors**

The Division of Aging and Adult Services (Division) will be conducting an Annual Survey of North Carolina's Adult Protective Services Program (APS) to collect crucial information about the needs of vulnerable older and disabled adults who come to the attention of your agency. The first APS Survey completed in September 2005 provided essential information for the fiscal note which accompanied the Division's Report to the NC Study Commission on Aging on the findings and recommendations of the APS Task Force. As you know, the APS Clearinghouse Model (APS CHM) was the culmination of several years work by the APS Task Force, and a pilot of the APS CHM was the cornerstone of the recommendations in the Division's Report.

Funding to support a pilot of the APS CHM was introduced by the NC Study Commission on Aging in Senate Bill 108 and House Bill 198 during the 2007 legislative session. Though the APS CHM Pilot was not funded, efforts continue to help North Carolina achieve the important goals of the APS CHM. Therefore, we will ask you to complete the survey on an annual basis to help support the need for current and future resources to more effectively protect vulnerable older and disabled adults in your communities.

**The APS Survey can be accessed at [survey link](#). It is an interactive document that can be completed on line. The survey must be saved to your hard drive to complete and submit electronically by email.** For your convenience, there is an [instructions link](#) to assist with completion of the STAFF POSITIONS and the APS REPORTS STATISTICS sections of the survey. Data from your June 2007 APS Register Report, your agency's APS log, and completed APS intake forms can be used to complete the survey. Since you will be asked to report this data on an annual basis, a suggested APS log template is being developed for your use and will be made available soon.

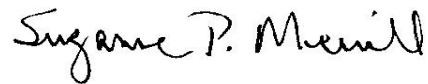
In order for the Division to compile the data in a timely manner, **please email the completed survey to Charlene Wilson at [Charlene.Wilson@ncmail.net](mailto:Charlene.Wilson@ncmail.net) no later than November 19, 2007.** Please note the survey must be signed by the agency director. The survey can be signed

Dear County Director of Social Services  
APS Survey  
October 17, 2007  
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electronically or the signature sheet can be printed and signed by the director and mailed to:  
**Att: Charlene Wilson, Division of Aging and Adult Services, MSC 2101, Raleigh, NC 27699-2101.** The signed signature sheet can also be faxed to **Charlene Wilson** at (919) 715-0023.

Thank you for your prompt attention to this matter. If you have questions or need additional information, please contact Sarah Lugar or Nancy Warren at (919) 733-3818.

Sincerely,

A handwritten signature in black ink that reads "Suzanne P. Merrill". The signature is written in a cursive, flowing style.

Suzanne P. Merrill, Chief  
Adult Services Section

SPM/SL

AFS-18-2007

Attachment